

CENTRAL LIBRARY COMMITTEE

Objectives:

Library is a vital resource for learning where lot of information is available for students and faculty to access. A library is a indispensable unit of any education institute. It is very essential that a library should have volumes and information bank which is really needed for updation of knowledge for the user. In order to ensure good learning resources in the library a Central Library Advisory Committee is established in the college. This committee will provide information about the literature and the books which are needed to be procured for the library which will be useful for the student and faculty.

Functions and Responsibilities:

1. To obtain the list of books required by the department in the order of priority and submit the proposals to the principal for sanction of funds.
2. To identify important magazines, periodicals, journals required in consultation with the departments and submit proposals to the principal for the sanction of funds.
3. To ensure that the students with identity cards alone are permitted to enter the library.
4. To ensure that only two books are issued to each student for study for a week and that the same books are not issued to the same student repeatedly depriving other students.
5. To sensitize the students to handle the books neatly and not to tear or cut the pages.
6. To impose penalty if books are not returned in time.
7. To sensitize the students to maintain absolute silence in the library.
8. To identify the students not availing the library facility regularly and counsel them on the need to make use of the books.
9. To sensitize the students on what to read and how to read.
10. To install CCTV cameras in the library.
11. To instruct the Librarian on proper maintenance and categorization of books, subject wise and genre wise, and index them systematically for easy accessibility.
12. To ensure that stock verification is done once in a semester/year by the Committee constituted for the purpose by the principal.
13. To maintain a separate Digital Library section with good number of computer systems and digital volumes/Journals useful for the readers.
14. Periodically monitor the Library information management system for traceability of books and journals in the specified racks.

List of Members in Committee:

S.NO	Name of the faculty	Designation	Department	Nature of the responsibility
1	Dr. A. Prashanthi	Assoc. Prof	CSE	Convener
2	Mr. K. Srinivas	Librarian	LIBRARY	Member
3	Mr. P.K. Kulkarni	Assoc. Prof.	ECE	Member
4	Mrs. B. Manasa	Asst. Prof.	CSE	Member
5	Mr. K. Srikanth	Asst. Prof.	MBA	Member
6	Mrs. P. Tulasi	Asst Prof.	H & S	Member
7	Mrs. A. Chaitanya	Asst. Prof.	PHARMACY	Member
8	Ms. Y. Srinivas	Asst. Prof.	CIVIL	Member
9	Mr. S. Sridhar Reddy	Asst Prof.	CSE (AI & ML)	Member
10	Ms. B. Laxmi	Asst Prof.	CSE (DS)	Member
11	Miss. R Akhila	Student 4 th year	ECE	Member
12	Mr. V. Abhiram	Student 4 th year	CSE	Member
13	Miss K. Sushma	Student 4 th year	CSE (AI & ML)	Member
14	Miss K. Poojitha	Student 4 th year	CSE (DS)	Member
15	Mr. Ch. Simhavardhan	Student 4 th year	CIVIL	Member
16	Miss. A. Pallavi Reddy	Student 4 th year	Pharmacy	Member
17	Mr. D. Shiva Kumar	Student 2 nd year	MBA	Member